

# West Bengal State Agricultural Marketing Board



“Kamal Guha Krishi Bipanan Bhawan”,

729, Anandapur, P.O. E.K.T.P., P.S. Anandapur, Kolkata – 700 107

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## NOTICE INVITING QUOTATION

Memo No. **4196**/EC/Gen/54/19-20

Dated **27/12**/2019

Sealed Quotation (inclusive all Taxes & Cesses) in prescribed format are hereby invited from the bonafied and resourceful Contractors having experience in similar nature of work for the following works :

**N.I.Q. No. WBSAMB/80/2019-2020 Dated 09/12/2019**

### Name of Work

**Annual Electrical Maintenance of E.I. works at Board Office including two Pump set.**

This maintenance work will comprise for maximum 100 days in a year on the basis of requirement.

The person/organization should have to possess the corresponding license either by himself/herself own or license holder should be the employee of that organization.

Applications for Quotation papers accompanied by self attested PAN Card, GST, P.T., EPF Certificate, Valid Trade License and corresponding electrical license for this work (Part 1,2 & 11) is to be submitted to the Office of the Chief Executive Officer, West Bengal State Agricultural Marketing Board, (Engineering Cell), within 2 P.M. on **07/01/2020**.

### Schedule of Quotation

Last Date of Application on **07/01/2020** upto 2.00 P.M.

Date of issue of Quotation Paper on **13/01/2020** up to 1.30 P.M.

Date & Time of receipt of Quotation paper on **17/01/2020** upto up to 1.00 P.M.

Date & Time of opening of Tender on **17/01/2020** at 2.00 P.M.

The successful quotationers will have to execute necessary Tender agreement with deposition earnest money **₹2000/-** in the shape of bank draft of any corporate bank in favour of ‘**West Bengal State Marketing Board Fund**’ which will be released after successful completion of the work. The quotationers should quote their rates both in figure and word in their letter head. All Engineers Co-operative and Labour Co-operatives should submit copy of Byelaws and copy of **1<sup>st</sup> page and last page** of current audit report along with their application. Original copies of documents are to be shown at the time issuing quotation paper.

### Terms & Conditions

1. The Chief Executive Officer, West Bengal State Agricultural Marketing Board reserves the right to accept or reject any bid without assigning any reason there off.
2. The Rate to be quoted inclusive of all taxes and charges.
3. Quotation Paper will be available in this office to the eligible bidder by depositing Quotation Fees ₹500.
4. The quotationers should quote their rates both in figure and word in their letter head.
5. Duration of work will be 1 year from date of work order.
6. The Authority reserves every right to cancel the process of NIQ at any stage without assigning any reason.
7. Statutory deduction will be made for each bill as per norms.
8. Bills should have to be submitted after successful completion work after every calendar month.
9. The agency respond on call over phone either in the same day or within the 1<sup>st</sup> hour of next day.
10. Spare parts (if required) is to be brought to the notice of in-charge of this office & after due approval of rate that should be supplied by the agency & payment of bill will be made after production of bill duly authenticated by the in-charge.

**Chief Executive Officer**

West Bengal State Agricultural Marketing Board